

Supplementary Council Agenda



**Epping Forest
District Council**

Council Thursday, 21st May, 2009

Place: Council Chamber, Civic Offices, High Street, Epping
Room: Council Chamber
Time: 7.30 pm
Committee Secretary: Council Secretary: Ian Willett
Tel: 01992 564243 Email: iwillett@eppingforestdc.gov.uk

9. APPOINTMENTS MADE BY THE LEADER TO CABINET, CABINET COMMITTEES, OUTSIDE ORGANISATIONS AND MEMBER AND OFFICER DELEGATION (Pages 3 - 14)

- (a) To note the appointments to be made by the Leader in respect of:
 - (i) Cabinet Members; (Appendix 3 – attached)
 - (ii) Portfolio Holders and respective responsibilities; (Appendix 3 – attached)
 - (iii) Appointment of Cabinet Committees and memberships (Appendix 4 – attached); and
 - (iv) Appointment to Chairmanships and Vice Chairmanships of Cabinet Committees; (Appendix 4 – attached)
- (b) To note the nominations made by the Leader to Outside Organisations carrying out Executive functions indicated in Appendix 5 (attached)
- (c) To note appointments made by the leader in respect of outside organisations carrying out Executive functions indicated in Appendix 6 (attached) where the Leader has determined that the representation should be at Officer level.

10. MEMBERSHIP, CHAIRMANSHIPS AND VICE-CHAIRMANSHIPS OF COMMITTEES, SUB-COMMITTEES AND PANELS (Pages 15 - 20)

- (a) To make appointments to the membership of Committees, Sub-Committees and Panels, (Appendix 7 – attached)
- (b) To appoint Chairman and Vice-Chairman of Committees, Sub-Committees and

Panels. (Appendix 8 – attached)

11. STANDARDS COMMITTEE (Pages 21 - 22)

To appoint three councillors (Leader not eligible) to the Standards Committee.

These three members will serve together with the three independent members appointed by the Council until 2010 (ie. Ms M Marshall, G Welch and M Wright) and the three local council representatives appointed by the Association of Local Councils (Epping Forest Branch). Nominations received are set out in Appendix 9 (attached)

14. APPOINTMENTS TO OUTSIDE ORGANISATIONS (Pages 23 - 32)

(a) To appoint or nominate, as the case may be, representatives to the outside organisations carrying out Council Regulatory or non-Cabinet functions indicated in Appendix 10 (attached).

(b) To note officer representation on outside organisations carrying out Council Regulatory or non-Cabinet functions indicated in Appendix 11 (attached) where the Council has previously determined that the representation should be at Officer level.

(c) If necessary to appoint or nominate any representatives to organisations with terms of office expiring after the current year as set out in Appendix 12 (attached) where appointments are required at this meeting.

ANNUAL COUNCIL MEETING - 21 MAY 2009

Nominations for Leader, Deputy Leader, Cabinet, Committees, Sub-Committees and Panels and Nominations for Chairman and Vice-Chairman - 2009/10

* = Group Representative/Spokesperson

- (a) **Leader – Councillor D Collins**
- (b) **Deputy Leader – Councillor C Whitbread**
- (c) **Other Cabinet Members/ Allocations of Portfolios**

Portfolio Title	Portfolio Holder 2009-10
Leader	D Collins
Finance and Economic Development	C Whitbread
Leisure and Wellbeing	H Harding
Community Safety and Transport	S Stavrou
Performance Management	R Bassett
Environment	M Sartin
Housing	D Stallan
Legal and Estates	M Cohen

Changes to the Portfolio Holder titles and any changes to the responsibilities will need to be reflected in the item to Council as this will affect the Constitution.

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**Constitution Part 3(3)
(Responsibilities for Functions)**

DEFINITIONS OF EXECUTIVE PORTFOLIOS (rev 2009)

Portfolio	Other Responsibilities
1. Leader	
Councillor Collins	
Chairman of Cabinet	CEF/MB Liaison
Local Strategic Partnership	PDR for Chief Executive
Forward Planning	Staff Monitoring
Democratic Services	Section 106 Agreements
Media and Website	
Constitutional Matters	
Council Plan	
Customer Services	
Major Property Development Proposals	
Local Plan	

2. Finance and Economic Development	
Councillor Chris Whitbread	
Financial Management/Investment	
External Funding	
Procurement	
Benefits	
North Weald Airfield	
Accountancy	
Audit	
Budget (inc Capital Programme)	
Business Prosperity	
Cashiers	
Council Tax/NNDR	
Insurance	
Economic Development	

3. Leisure and Wellbeing	
Councillor Heather Harding	
Leisure Centre Management	
Young People and Youth Council	
Grant Aid	
Voluntary Sector Champion	
Voluntary Action Epping Forest	
Health and Health Inequalities	
Supporting People Initiative	
Equality and Diversity	
Health Improvement Programme	
Holiday Schemes	
Museum Services	
Arts Development	
Community Development	

4. Community Safety and Transport	
Councillor Syd Stavrou	
Crime and Disorder	
Community Transport	
Concessionary Fares	
Highways and Roads	
Furniture Exchange Scheme	
Lee Valley Park	
Olympic Legacy	
Car Parking	
Public Transport	
Transport for London Liaison	
Public Conveniences	

5. Performance Management	
Councillor Richard Bassett	
Performance Management	Outsourcing/VFM
Risk Management	IT Advice
Human Resources (including Payroll and Pensions)	Highways Panel (Interim)
Emergency Planning	

Building Maintenance (Non HRA)	
Compliments and Complaints	
Facilities Management	
Fleet Management	
Health and Safety	

6. Environment	
Councillor Mary Sartin	
Waste Management and Board	
Environment Co-ordination/Sustainability	
Environmental Health	
Food, Home and Water Safety	
Licensing Act 2003 (Policy)	
Statutory and Other Nuisances	
Land Drainage/Sewerage	
Pest Control	
Town Centre Enhancement Schemes	
Town Centre Partnerships/Management	
Conservation and Landscape/Trees	
Building Control/Dangerous Structures	
Animal Welfare	
Air Quality	
Abandoned Vehicles	
Contaminated Land	
Countrycare	
Dangerous Waste/Asbestos	
Grounds Maintenance	
Energy Conservation	
Pollution (Noise and Others)	
Rural Issues	
Roding Valley Nature Reserve	

7. Housing	
Councillor David Stellan	
Estate Management (Council Housing)	
Works Unit and Repairs	
Private Sector Housing (inc Empty Properties)	
Fuel Poverty/Insulation	
Decent Homes	
Care and Repair (CARE)	
Careline Emergency Alarm	
Council House Sales/Right to Buy	
Homelessness	
Housing Needs	
Housing Investment Programme	
Social Housing Applications	
Warden Assisted/Sheltered Housing	
Transfers and Mutual Exchanges	
National Mobility Scheme	
Adaptations for Disabled	
Caravan Sites	
Garages	
Elderly Persons' Garden Maintenance (Tenants)	
Housing Maintenance	
Affordable Housing Development	

8. Legal and Estates	
Councillor Mitch Cohen	
Legal services	Regulatory Oversight
Local Land Charges	Planning (Appeals and Enforcement)
Estates (Land Acquisition/Sales)	Licensing/Food (Enforcement)
ICT	Advocate for Members
Asset Management	
Depots	

Cabinet Committee Memberships (not part of pro rata allocations)

(i) Finance and Performance Management Cabinet Committee

Finance Portfolio Holder
Performance Management Portfolio Holder
Leader
Environment Portfolio Holder
Community Safety and Transport Portfolio Holder
Housing Portfolio Holder

(ii) North Weald Airfield Strategy Cabinet Committee

Leader
Environment Portfolio Holder
Finance
Legal and Estates
Housing Portfolio Holder

(iii) LDF Cabinet Committee

Leader
Leisure and Wellbeing Portfolio Holder.
Environment Portfolio Holder
Performance Management Portfolio Holder
Legal and Estates

Cabinet Committee Chairmen (ex-officio - not part of pro rata allocations)

Finance and Performance Management Cabinet Committee – Finance Portfolio Holder

North Weald Airfield Strategy - Finance Portfolio Holder.

LDF Cabinet Committee - Leader

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**Representation on Outside Organisations
Organisations Carrying Out Executive Functions**

**ANNUAL COUNCIL
APPENDIX 5
21.5.09**

In accordance with the Council's decision made under Minute 121 of the Council meeting held on 17 February 2009, the following outside body appointment have been made by the leader.

Organisation and Allocation Category	No. of reps. 2008/9	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
1. Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee (Executive)	1	R Bassett	1	1 year	Must be Councillor	S Stavrou
2. Crime and Disorder Strategy Panel (Executive)	1 (+ 1 Deputy)	Ms S Stavrou M Cohen (Deputy)	1 (+ 1 Deputy)	1 year	Must be a Councillor. Representative should be Community Wellbeing Portfolio Holder	Ms S Stavrou M Cohen (Deputy)
3. East of England Regional Assembly (Executive)	1	Mrs A Grigg	1	1 year	Must be a Councillor. Should be Planning and Economic Development Portfolio Holder.	D Collins
4. Enfield Essex Herts Border Liaison Group (Executive/Local)	3 (+ 3 Deputies)	R Bassett Mrs P Smith J Wyatt (Mrs A Cooper, Mrs J Lea, Mrs M Sartin, as Deputies)	3 (+ 3 Deputies)	1 year	Must be Councillors.	R Bassett Mrs P Smith J Wyatt (Mrs J Lea, Mrs M Sartin, as Deputies) 1 Deputy Vacancy
5. Epping Forest District Local Strategic Partnership (Executive)	2	Mrs A Grigg	2	1 year	Must be Councillors	Mrs A Grigg Mrs D Collins
6. Epping Forest Local Strategic Partnership – Homes and Neighbourhoods Action Group (Executive)	1	D Stallan	1	1 year	Must be Councillor. Should be Housing Portfolio Holder.	D Stallan
7. Essex Development and Regeneration Agency (Executive)	1	Mrs A Grigg	1	1 year	Must be a Councillor.	Defunct no nomination required. This body will be subject to report at a later meeting.

Organisation and Allocation Category	No. of reps. 2008/9	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
8. Essex On-Line Partnership (Executive)	1	Mrs D Collins	1	1 year	Must be a Councillor.	Mrs D Collins
9. Essex Prosperity Forum (and West Essex Sub Group) (Executive)	1	Mrs A Grigg	1	1 year	Must be a Councillor.	Defunct not required
10. Essex Supporting People Commissioning Body (Executive)	1 (+ 1 Deputy)	D Stallan Mrs H Harding (Deputy)	1 (+ 1 Deputy)	1 year	Representatives should be Housing Portfolio Holder. Deputy should be Community Wellbeing Portfolio Holder.	D Stallan Mrs H Harding (Deputy)
11. Highways Panel (West Area) (Executive)	1	R Bassett Mrs P Smith (Deputy)	1(+ 1 Deputy)	1 year	Representative should be Civil Engineering and Maintenance Portfolio Holder	S Stavrou Mrs P Smith (Deputy)
12. Local Government Association - General Assembly (Executive)	1 (+ 1 Deputy)	Mrs D Collins C Whitbread (Deputy)	1 (+ 1 Deputy)	1 year	Must be Councillors. Should be Cabinet Members.	Mrs D Collins , C Whitbread (Deputy)
13. Local Government Information Unit Management Committee (Executive)	1 (+ 1 Deputy)	Mrs D Collins (C Whitbread as Deputy)	1 (+ 1 Deputy)	1 year	Must be a Councillor - other authorities tend to appoint the Leader of the Council as representative.	Mrs D Collins, C Whitbread (Deputy)

**Representation on Outside Organisations - Appointments Held by Officers
Organisations Carrying Out Executive Functions**

The following appointments have been made by the Leader of Council in accordance with Council minute 121 – 17 February 2009 as they fall within the 'Executive' category.

Number:	Organisation and Committee Responsible	Representative
1	Access Group – Joint Management Team	Special Needs Manager
2	Essex Archaeological and Historical Congress	Epping Forest District Museum Officer
3	Museum Service (South Eastern)	Epping Forest District Museum Officer
4	National Society for Clean Air (SE Division)	Director of Environment and Street Scene (or representative)
5	Standing Conference - Investigation of Air Pollution	Director of Environment and Street Scene (or representative)

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ANNUAL COUNCIL MEETING - 21 MAY 2009

Committees, Sub-Committees and Panels – Memberships

Double Aggregated Committees and Panels	
(i)	Licensing Committee (15 members)
	<p>Conservative Group (8): M Cohen, Mrs R Gadsby, J Hart, Ms J Hedges, Mrs M McEwen, B Rolfe, Mrs P Smith, J Wyatt</p> <p>Liberal Democrats Group (2): Mrs P Brooks, D Dodeja</p> <p>LRA Group (1): K Angold-Stephens</p> <p>BNP Group (2): Ms S Clapp, Mrs P Richardson</p> <p>Independent Member (1): R Morgan (nominated by the Conservative Group)</p> <p>Vacancy</p>
(ii)	Housing Appeals and Review Panel (5 members and 5 substitutes)
	<p>Conservative Group (3): Mrs R Gadsby, B Rolfe, J Wyatt (Substitutes – Ms J Hedges, Mrs J Lea, B Sandler)</p> <p>Liberal Democrats Group (1): Ms J Sutcliffe (Substitute – Mrs J H Whitehouse)</p> <p>LRA Group (1): Mrs C Pond (Substitute – K Angold-Stephens)</p>
(iii)	Staff Appeals Panel (5 members and 5 substitutes)
	<p>Conservative Group (3): B Rolfe, B Sandler, J Wyatt (Substitutes – A Boyce, Mrs P Smith, Mrs E Webster)</p> <p>Liberal Democrats Group (1): J M Whitehouse (Substitute – P Spencer)</p> <p>Independent Member (1): P Gode</p>
(iv)	Complaints Panel (Pool of 11 members)
	<p>Conservative Group (7): K Chana, Ms J Hedges, G Mohindra, J Philip, B Rolfe, B Sandler, Mrs L Wagland</p> <p>Liberal Democrats Group (2): Mrs P Brooks, Mrs A Haigh</p> <p>LRA Group (1): D Wixley</p> <p>BNP Group (1): Mrs P Richardson</p>

(v)	District Development Control Committee (15 members)
	<p>Conservative Group (9): K Chana, M Colling, Mrs R Gadsby, A Green, J Hart*, G Mohindra, B Sandler, Mrs L Wagland, J Wyatt</p> <p>Liberal Democrats Group (2): R Frankel, Mrs A Haigh*</p> <p>LRA Group (2): J Markham*, C Pond</p> <p>BNP Group (1): P Turpin*</p> <p>Independent Member (1): R Morgan</p> <p>Independent Member (1): Mrs A Cooper</p> <p>1 Nomination more than membership</p>
Aggregated Committees and Panels	
(vi)	Overview and Scrutiny Committee (11 members)
	<p>Conservative Group (6): M Colling, A Green, A Grigg, J Knapman, G Mohindra, Mrs L Wagland</p> <p>Liberal Democrats Group (2): D Jacobs, A Haigh</p> <p>LRA Group (1): K Angold-Stephens</p> <p>BNP Group (1): R Law</p> <p>Independent Member (1): R Morgan (nominated by the Conservative Group)</p>
(vii)	Joint Consultative Committee (9 members plus 9 staff side representatives)
	<p>Conservative Group (5): R Bassett, M Cohen, Mrs D Collins, G Mohindra, C Whitbread</p> <p>Liberal Democrats Group (1): Mrs P Brooks, J H Whitehouse</p> <p>LRA Group (1): Ms R Brookes</p> <p>BNP Group (1): Mrs P Richardson</p>
(viii)	Essex Localism Initiative – Local Highways Panel **NEW**
	<p>Conservative Group: R Bassett, A Boyce, K Chana, J Hart, S Stavrou, E Webster</p> <p>One further conservative nomination required</p> <p>Liberal Democrats Group: R Frankel, G Sutcliffe</p> <p>LRA Group: K Angold-Stephens</p>

	BNP Group: Mrs P Richardson
Area Planning Subcommittees	
(ix)	Area Plans Sub-Committee South (currently 23 members – all local ward councillors opting -in)
	<p>Conservative Group (10): D Bateman, K Chana, M Cohen, Miss R Cohen, J Hart, J Knapman, G Mohindra, B Sandler, H Ulkun, Mrs L Wagland*</p> <p>Liberal Democrats Group (4): D Dodeja, Mrs A Haigh, P Spencer*, Ms J Sutcliffe</p> <p>LRA Group (5): K Angold-Stephens*, R Barrett, J Markham, Mrs C Pond, D Wixley</p> <p>BNP Group (4): Mrs S Clapp, R Law, Mrs P Richardson*, P Turpin</p>
(x)	Area Plans Sub-Committee East (19 members - all local ward members)
	<p>Conservative Group (13): A Boyce, M Colling, Mrs D Collins, A Green, Mrs A Grigg, Mrs H Harding, Ms J Hedges, Mrs M McEwen, J Philip, G Pritchard, B Rolfe*, D Stallan, C Whitbread</p> <p>Liberal Democrats Group (4): R Frankel*, D Jacobs, Mrs J H Whitehouse, J M Whitehouse</p> <p>Independent Member (1): R Morgan</p> <p>Labour (1): P Gode</p>
(xi)	Area Plans Sub-Committee West (14 members - all local ward members)
	<p>Conservative Group (12): R Bassett, J Collier, Mrs R Gadsby, Mrs J Lea, W Pryor, Mrs M Sartin, Mrs P Smith*, Ms S-A Stavrou, A Watts, Mrs E Webster, J Wyatt</p> <p>Liberal Democrats Group (1): Mrs P Brooks*</p> <p>Independent Member (1): Mrs A Cooper</p> <p>1 Vacancy</p>
(xii)	West Essex Waste Management Joint Committee
	<p>Conservative Group:</p> <p>Environment Portfolio Holder: M Sartin Leader (Deputy): D Collins</p>

(xiii)	Waste Management Partnership Board (2 members plus 2 officers and 4 representatives of the Council's Waste Management Contractor)
	Environment Portfolio Holder (Chairman): M Sartin Leader – D Collins Director of Environment and Street Scene Council's representative under contract (officer)
(xiv)	Waste Management Advisory Board
	Environment Portfolio Holder : M Sartin Leader: D Collins
(xv)	Leisure Management - Contract Monitoring Board
	Conservative Group: R Bassett, Mrs H Harding, C Whitbread Liberal Democrats Group: J M Whitehouse LRA Group: D Wixley BNP Group: P Turpin

Committees, Sub-Committees and Panels - Chairmanships and Vice-Chairmanships

	Chairman	Vice-Chairman
Licensing Committee	Mrs P Brooks (Liberal Democrats Group) Mrs P Richardson (BNP Group) Two nominations	Mrs P Richardson (BNP Group)
Housing Appeals and Review Panel	Mrs C Pond (LRA Group)	Mrs R Gadsby (Conservative Group)
Staff Appeals Panel	J M Whitehouse (Liberal Democrats Group)	K Chana (Conservative Group)
Complaints Panel	Mrs P Richardson (BNP Group)	J Philip (CONS)
District Development Control Committee	B Sandler (Conservative Group)	M Colling (Conservative Group)
Overview and Scrutiny Committee	R Morgan (Independent Member –nominated by the Conservative Group) Mrs A Haigh (liberal Democrats Group) Two nominations	K Angold-Stephens (LRA)
Joint Consultative Committee	Staff side nomination 2009-10	R Bassett (Conservative Group)
Local Highways Panel **NEW**	R Bassett (Conservative Group)	S Stavrou (Conservative Group) Mrs P Richardson (BNP Group) Two nominations
Area Plans Sub-Committee South	J Hart (Conservative Group)	Mrs L Wagland (Conservative Group)
Area Plans Sub-Committee East	M Colling (Conservative Group)	G Pritchard (Conservative Group)
Area Plans Sub-Committee West	J Wyatt (Conservative Group)	Mrs P Brooks (Liberal Democrats Group)
Audit and Governance Committee	A Green (Conservative Group)	Ms M Rickman - Co-opted member

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ANNUAL COUNCIL MEETING – 21 MAY 2009

Item 10

Nominations for Standards Committee (3 members)

P Smith (Conservative Group)
B Rolfe (Conservative Group)
S Murray (Independent)
J H Whitehouse (Liberal Democrats Group)

Four nominations for three places

Item 11

Nominations for Audit and Governance Committee (3 members)

A Green (Conservative Group)
A Watts (Conservative Group)
Mrs A Haigh (Liberal Democrats Group)

(together with two co-opted persons – R Thomspson and Ms M Rickman)

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**Representation on Outside Organisations
Organisations Carrying Out Council Regulatory or Non-Cabinet Functions**

**ANNUAL COUNCIL
APPENDIX 10
21.5.09**

**NOTE WHERE THE NO. OF NOMINEES EXCEEDS THE NO. OF
PLACES, NOMINATIONS ARE SHOWN IN BOLD TYPE**

To appoint or nominate representatives to serve on the organisations set out below. Appointments will take effect from 15 May 2008 unless otherwise stated. Where the number of nominations exceeds the number of places, these are listed according to the political group concerned namely: CON = Conservative Group; LG = Labour Group; LRA = Loughton Residents' Association Group; LIB DEM = Liberal Democrats; and BNP = British National Party Group. ORGANISATIONS SHOWN IN BOLD TYPE ARE SUBJECT TO VOTING AS THE NUMBER OF NOMINATIONS EXCEEDS THE NUMBER OF PLACES OR REQUIRE FURTHER NOMINATIONS. THE REMAINDER CAN BE APPROVED EN BLOC.

Organisation and Allocation Category	No. of reps. 2008/09	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
1. Care and Repair - Management Committee (Optional)	3	Mrs P Brooks Mrs A Grigg S Murray	3	1 year	Must be Councillors. (Normally one from each of three largest groups).	Mrs P Brooks Mrs A Grigg S Murray
2. Epping Forest Citizens' Advice Bureaux	2	K Chana Mrs R Gadsby (D Bateman, Mrs J Hedges, Mrs J Lea Deputies)	2	1 year	Must be a Councillor	K Angold Stephens R Law K Chana Mrs R Gadsby (D Bateman, Mrs J Hedges, Mrs J Lea Deputies) Nominations exceed required representatives
3. Campaign to Protect Rural England (Essex Branch) (Optional)	1 (+ 1 Deputy)	B Rolfe (Deputy vacant)	1 (+ 1 Deputy)	1 year		G Pritchard (B Rolfe Deputy) Nominations exceed required representatives
4. Epping Forest College – Observer at Board Meetings	-	-	1	1 Year	Must be a Councillor	D Collins Mrs P Richardson Nominations exceed required representatives

Organisation and Allocation Category	No. of reps. 2008/09	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
5. Epping Forest Children and Young Peoples' Strategic Partnership (CYPSP) – Management Board (Optional)	2	Mrs H Harding Mrs A Haigh	2	1 year	Must be Councillors	Mrs H Harding Mrs A Haigh
6. Epping Forest Community Transport Steering Group (Optional)	1	R Bassett	1	1 year	Must be Councillor	S Stavrou
7. Epping Forest Housing Aid Committee (Optional)	1	J Wyatt	1	1 year	Must be a Councillor.	J Wyatt
8. Essex County Council – Task and Finish Panel on West Essex Health Services	1	Mrs E Webster	1	1 year	Must be a Councillor.	Mrs E Webster
9. Lee Valley Regional Park Authority (Optional)	2 (+ 2 Deputies)	Mrs P Brooks Ms S A Stavrou (J Wyatt and R Bassett deputies)	2 + 2 Deputies	Four years from 1.7.9	Must be a councillor – LVRPA would prefer deputies to be members of the same political group as the Council's representatives	M Sartin Ms S A Stavrou Mrs P Brooks (J Wyatt and R Bassett deputies) Nominations exceed required representatives
10. Leisure Centres Liaison Groups (Local)	-					
- Ongar Sports Centre	-	Mrs A Grigg G Pritchard	2	1 year	Must be Councillors	Mrs A Grigg G Pritchard
- Epping Sports Centre	-	M Colling B Rolfe	2	1 year	Must be Councillors	M Colling B Rolfe J M Whitehouse Nominations exceed required representatives
- Loughton Leisure Centre	-	Miss R Cohen J Hart	2	1 year	Must be Councillors	Miss R Cohen J Hart R Law D Wixley Nominations exceed required representatives
- Waltham Abbey Swimming Pool	-	J Collier Mrs J Lea	2	1 year	Must be Councillors	J Collier W Pryor

Organisation and Allocation Category	No. of reps. 2008/09	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
11. Local Councils' Liaison Committee	5	J Knapman(Chairman of Council) Mrs P Smith(Vice-Chairman of Council) R Morgan B Sandler Mrs M Sartin	5	1 year	Must be Councillors. Chairman and Vice-Chairman of the Council to be included. Chairman of the Council presides at Liaison Committee.	Mrs P Smith (Chairman of Council) Mrs A Grigg (Vice-Chairman of Council) R Morgan Mrs J H Whitehouse Not enough Nominations
12. Local Government Association - Rural Commission	2	Mrs M Sartin (Voting Member) Vacancy	2	1 year	Either two Councillors or one Councillor and one Officer.	Mrs M Sartin (Voting Member) A Boyce
13. Museums in Essex Committee (Optional)	1	Mrs R Gadsby	1	1 year	Must be a Councillor.	Mrs R Gadsby R Law Nominations exceed required representatives
14. Police and Community Consultative Group – Epping Forest (Local)	2	G Pritchard H Ulkun	2	1 year	One must be Councillor representing ward in Epping, Ongar, Waltham Abbey areas One must be a Councillor representing ward in Buckhurst Hill, Chigwell, Loughton areas	D Bateman R Barrett G Pritchard P Turpin Nominations exceed required representatives
15. Princess Alexandra Hospital - Partnership Governor	1	Mrs M Sartin	1	1 year	The nominated person is required to report back on Trust activities and be of sufficient seniority to be able to influence this Authority.	H Harding
16. Roding Valley Meadows Local Nature Reserve (Management Committee) (Local)	3 (+ 3 Deputies)	H Ulkun Mrs A Grigg S Murray (K Angold-Stephens Deputy + two deputy vacancies)	3 (+ 3 Deputies)	1 year	Planning and Economic Development Portfolio Holder plus one Councillor for Loughton (Roding) Ward and one Councillor from Buckhurst Hill (East) Ward.	H Ulkun M Sartin S Murray D Dodeja Nominations exceed required representatives (K Angold-Stephens - Deputy) two deputy vacancies
In nominating to this Committee, members are asked to bear in mind that two District Council representatives are required to be present for a meeting to be quorate. Other members of the Committee travel long distances to attend the meetings (e.g. Colchester) and in the past some meetings have been inquorate because of a lack of District Council representation.						

Organisation and Allocation Category	No. of reps. 2008/09	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
17. Stansted Airport Consultative Committee (Optional)	1	Mrs M Sartin G Pritchard (Deputy)	1 (+ 1 Deputy)	1 year	Must be Councillors.	Mrs M Sartin G Pritchard (Deputy)
18. Stansted Airport Community Trust Fund (Optional)	1	R Morgan	1	1 year	Must be a Councillor.	R Morgan
19. Town Centre Partnerships (Local) (a) Buckhurst Hill Town Centre Partnership (b) Epping Town Centre Partnership (c) Loughton Broadway Town Centre Partnership d) Loughton High Road Town Centre Partnership (e) Ongar Town Forum - Steering Group (f) Waltham Abbey Town Partnership	2 2 2 2 2	R Church Mrs L Wagland Ms J Hedges B Rolfe K Angold-Stephens S Murray J Hart R Barrett D Jacobs G Pritchard Mrs R Gadsby Mrs J Lea	2 2 2 2 2	1 year 1 year 1 year 1 year 1 year 1 year	Members local to the Partnership area. Ditto Ditto Ditto Ditto (Observer capacity only) Ditto	R Church Mrs L Wagland Mrs A Haigh Nominations exceed required representatives Ms J Hedges J M Whitehouse K Angold-Stephens Mrs P Richardson J Hart R Barrett G Pritchard D Jacobs Mrs R Gadsby Mrs J Lea
20. Voluntary Action Epping Forest (Optional)	1	Ms J Hedges	1 and 1 Officer	1 year	Must be a Councillor.	Ms J Hedges
21. Waltham Abbey Royal Gunpowder Mills Ltd (Optional)	1	W Pryor	1	1 year	Must be a Councillor.	R Law W Pryor Nominations exceed required representatives

Organisation and Allocation Category	No. of reps. 2008/09	Present Representative(s)	No. of reps. Required 2009/10	Term of Office	Remarks	Nominations for 2009/10
22. Waltham Abbey Tourist Information Centre - Joint Management Committee (Local)	3	Mrs R Gadsby Mrs J Lea J Wyatt	3	1 year	Must be Councillors.	Mrs R Gadsby Mrs J Lea J Wyatt
23. Waste Management and Street Cleansing – Loughton Stakeholders' Group (Local)	3	R Barrett J Hart S Murray	3	1 year	Must be councillors representing a Loughton ward.	R Barrett R Cohen S Murray P Turpin Nominations exceed required representatives
24. West Essex Area Forum (Executive)	1	Mrs D Collins	1	1 year	Other authorities tend to appoint Leader.	Mrs D Collins
25. West Essex Economic Strategy (Optional)	1 (+ 1 Deputy)	Mrs A Grigg (Mrs P Smith as Deputy)	1 (+ 1 Deputy)	1 year		None required - Defunct

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**Representation on Outside Organisations - Appointments Held by Officers
Organisations Carrying Out Council Regulatory or Non-Executive Functions**

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

Number:	Organisation and Committee Responsible	Representative
1	East Anglian Home Safety Committee	Director of Environment and Street Scene (or representative)
2	Essex Water Safety Liaison Committee	Director of Environment and Street Scene (or representative)
3	Victoria County History Association	Epping Forest District Museum Officer
4	Voluntary Action Epping Forest (see also member appointments schedule)	Policy Officer (+ 1 member delegate)

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Representation on Outside Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

A list of organisations with representatives whose terms of office expire after the current year is set out below. Organisations not normally requiring an appointment to be made this year but which require a serving councillor to be the representative are highlighted in this Appendix.

Organisation and Allocation Category	No. of reps.	Present Representative(s)	Term of Office expires on:	Remarks	Nominations for 2009/10
1. Grange Farm Managing Trustees (Optional)	3	C Huckle Mrs P Smith R Church	17.12.11	Need not be councillors. Nominees serve for four year period	Not required

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